VACANCY –
SHARK SPOTTERS
RESEARCH MANAGER

Application deadline: 19 January 2018 – 5pm

We are looking for a dynamic individual that is passionate about white shark research and conservation to fulfill the role of Research Manager at Shark Spotters.

The Research Manager’s main responsibility is to conduct applied research focused on white shark behavioural ecology in Cape Town, to inform public safety policy, conservation management strategies and education/awareness activities. The Research Manager needs to guide an adaptive management approach to human-shark interactions which is responsive to conflict and proactive in using research and best practices.

The Research Manager will also assist and coordinate research on other shark species in Cape Town, including sevengill cow sharks.

RESPONSIBILITIES

- **CONDUCT APPLIED SHARK RESEARCH** – undertake shark research (including field work) in Cape Town, with a focus on white sharks
- **MAINTENANCE OF RESEARCH VESSEL & EQUIPMENT** – including False Bay acoustic tracking array.
- **DATA MANAGEMENT** – collate, assimilate and interoperate all white shark research data in preparation for analysis.
- **PERMIT APPLICATIONS & PROGRESS REPORTS** – annual submissions to DEA, SANParks etc.
- **GRANT & FUNDING APPLICATIONS** – actively seek funding sources and collaborations for continued research
- **DISSEMINATION OF RESEARCH INFORMATION** – including publishing research findings in scientific journals, presenting at local and international events, science communication through popular media including social media and the press.
- **SHARK INCIDENT RESPONSE** – collate information for inclusion in South African and International Shark Attack Files and provide objective, balanced information to media.
- **SCIENTIFIC ADVISORY & LIAISON FUNCTIONS** – to City of Cape Town and other stakeholder agencies as well as collaboration with academic institutions
- **SAFETY PROGRAM SUPPORT** – work with spotting and exclusion net operations to ensure a holistic approach to shark risk management in Cape Town.
Required qualifications/skills

- Minimum of an MSc in Biological Sciences or related field
- SAMSA recognised skippers certificate (minimum Category C) with relevant experience
- Proven seagoing field work experience
- Experience in presenting and publishing scientific findings
- Excellent planning, coordination and facilitation skills
- Excellent science communication skills
- Advanced computer literacy including Microsoft Office, relevant database management and statistical analysis software
- Driving licence (Code B) with own car
- Class IV commercial dive qualification will be an advantage
- Willingness to be available and work outside of normal office hours
- Social sensitivity – ability to work cross-culturally

Hours and location of work: The position is based at the Shark Spotters Info Centre at Surfers Corner, Muizenberg but will entail significant field work in False Bay and the surrounding coastline. The position is full time and will include working occasional weekends as field work dictates.

Remuneration: R24,000 per month CTC – negotiable dependent upon skills and experience. All approved out of pocket expenses will be covered by the program.

Start date: Feb/March 2018

Application deadline: Monday 19 January 2018 at 17h00. If you are not contacted within 14 days your application has been unsuccessful.

To apply: send a detailed (max. 3pg) CV to sarah@sharkspotters.org.za. Applicants MUST include 3 contactable references and a covering letter explaining how you fit the abovementioned criteria.

About Shark Spotters: Shark Spotters is a pioneering safety and research organisation whose vision is the sustainable coexistence of people and sharks. Shark Spotters improves beach safety through innovative and responsible safety solutions that reduce the risk of shark bite. We also conduct cutting edge applied research on shark behavior and ecology, raise awareness about shark safety and conservation issues, and provide employment opportunities and skills development for shark spotters.
VACANCY – PART TIME
ADMINISTRATOR/BOOKKEEPER

Application deadline: 18 December – 5pm

Shark Spotters is looking for a dynamic, efficient and highly organised individual to provide administrative support for this pioneering beach safety program. This is a part-time position for a minimum of 16 hours per week.

General Responsibilities
• General project administration
• Data capturing
• Basic bookkeeping to trial balance
• Assistance with Payroll
• Compilation of statutory returns including UIF, PAYE, VAT & Workmans Compensation
• Procurement of equipment and supplies
• Interaction with public in the Info Centre

Required skills
• Minimum two years’ experience in a similar position
• Advanced computer literacy including Microsoft Office and Sage One / Sage Payroll
• Experience with eFiling and Easyfile Employer
• Excellent organisational, planning, coordination and time management skills
• Excellent English communication, written and oral skills
• Adaptable – willing to work on varying aspects of the program
• Social sensitivity – ability to work cross-culturally
• Own transport an advantage
• A passion for the ocean and sharks!

Hours and location of work: The position is based at the Shark Spotters Info Centre at Surfers Corner, Muizenberg. It is a part time position for 16-20 hours per week – the number of hours will be reviewed after three months based on operational requirements. Hours/days are flexible but must be sometime between 8am and 4pm on weekdays.

Remuneration: R50 – R60+ per hour – negotiable dependent upon skills and experience.

Contract period: The successful candidate must start in January. This is a 6 month contract position which will expire on 1 July 2018 but may be renewed subject to operational requirements and funding availability.
Application deadline: Monday 18 December 2017 at 17h00. If you are not contacted within 7 days your application has been unsuccessful.

To apply: send a detailed (max. 3pg) CV to sarah@sharkspotters.org.za. Applicants MUST include 3 contactable references and a covering letter explaining how you fit the abovementioned criteria.

About Shark Spotters: Shark Spotters is a pioneering safety and research organisation whose vision is the sustainable coexistence of people and sharks. Shark Spotters improves beach safety through innovative and responsible safety solutions that reduce the risk of shark bite. We also conduct cutting edge applied research on shark behavior and ecology, raise awareness about shark safety and conservation issues, and provide employment opportunities and skills development for shark spotters.