



WWF South Africa
World Wide Fund For
Nature

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Appointment of an independent service provider to provide specialist in-person fishing vessel observer services for the South African tuna pole and line fishing fleet to collect detailed at-sea catch information for a period of 12 months.

1. Background

The World Wide Fund for Nature (WWF) is one of the world's largest and most respected independent conservation organizations with almost 6 million supporters and a global network active in over 100 countries. WWF's mission is to stop the degradation of the earth's natural environment and to build a future in which humans live in harmony with nature, by conserving the world's biological diversity, ensuring that the use of renewable natural resources is sustainable, and promoting the reduction of pollution and wasteful consumption.

WWF South Africa (WWF-SA) is a national office that is part of the global WWF network. We are a local Non-Government Organization (NGO) that for more than 50 years has worked towards the aim of inspiring all South Africans to live in harmony with nature, for the benefit of our country and the well-being of all our people.

WWF-SA looks to, inter alia, raise awareness of key environmental issues and mobilizing consumer action through communications and campaign partnerships. In so doing, WWF promotes sustainable consumption and products, and actions that safeguard important ecosystems and endangered species.

2. Introduction

Fish for Good is a Project Pre-Assessment (PPA) funded by the Dutch Postcode Lottery, administered by the Marine Stewardship Council (MSC) and with WWF-SA as the implementing partner in the project. The Fish for Good Project aims are to contribute to the building of fisheries sustainability infrastructure in South Africa, Indonesia and Mexico to improve environmental sustainability and bring about socio-economic benefits for fishing communities.

The project uses the Project Pre-Assessment model involving a country-specific analysis of fisheries as a way of introducing the MSC program to small-scale fisheries, and coastal fishers. The MSC has shown that its fishery certification and eco-labelling program can drive improvements amongst fisheries leading to healthier oceans by leveraging market incentives on offer by the MSC program.

PPAs are divided into three key stages: 1) mapping and selection of fisheries for pre-assessment, 2) pre-assessment of selected fisheries and 3) development and implementation of improvement action plans through Fishery Improvement Projects (FIPs).

So far in South Africa, the Fish for Good Project has mapped fifteen (15) fisheries, conducted nine (9) pre-assessments and selected five (5) fisheries to go for development of action plans and



implementation through FIPs. One of the fisheries chosen for the FIP stage is the Albacore tuna pole and line fishery.

FIPs are considered a key tool for a stepwise approach to achieving focused targets, especially as it relates to priority species and fishery sectors. Along the way to addressing deficiencies in the fishery, FIPs are useful tools for bringing stakeholders together to: improve overall fishing practices; enhance the management of the fishery; establish critical partnerships; generate community support to inspire change in other fisheries in South Africa, and improve the accessibility of the MSC standard in South Africa and other countries in the global South. WWF-SA, through the Fish For Good Project, brings together a wide range of fishery stakeholders to collaborate to improve fishing practices and management to enable the Albacore tuna pole and line fishery to reach a level consistent with an unconditional pass against the MSC standard.

The Albacore tuna pole and line FIP aims to deliver the following:

- Support a stakeholder submission to develop well-defined Harvest Control Rules that consider a wide range of uncertainties and to define long term and fishery specific objectives to be adopted by International Commission for the Conservation of Atlantic Tunas (ICCAT).
- Developing an explicit fishery management plan (FMP) with long-term and short-term objectives in South Africa that adopts an ecosystem approach to fisheries to be incorporated into national legislation.
- Develop a system to collect detailed at-sea catch information for all species by setting up an independent observer monitoring program, pilot electronic monitoring, and self-reporting by fishers.
- Train fishing captains/crew on species Identification, handling, and self-reporting requirements.
- Assess and quantify risks to ETP species and develop a monitoring program by analyzing data collected as part of independent observer monitoring, electronic monitoring, and self-reporting.
- Develop a strategy to minimize impacts on ETP species in consultation with stakeholders and adopting strategy within national legislation.
- Describe monitoring, control, and surveillance (MCS) system and demonstrate MCS system effectiveness by publishing annual MCS report.

3. Terms of reference

3.1 WWF-SA as the Implementing agent of the Fish for Good Project requires the services of a suitably qualified independent service provider to provide specialist in-person fishing vessel observer services for the South African tuna pole and line fishing fleet. Please find the below a list to important and relevant documents for consideration in drafting proposals for this work. Documents listed below to aid in the proposal can be found in the link below:

https://drive.google.com/drive/folders/1h9nToqDG-vaUshmRdGk6UFsv_oobRTPj?usp=sharing

1. Marine Stewardship Council (MSC) Pre-assessment Report Albacore tuna pole and line.
2. Albacore tuna pole and line Fishery Improvement Project (FIP) Action Plan.

3.2 The appointed service provider will be expected to undertake the development of the following materials, and reports:



	Task required	Expertise required	Output
3.2.1.	<p>Service provider will be required to record and report upon the fishing activity of the observed vessel, which shall include at least the:</p> <ul style="list-style-type: none"> • Scoping document on work to be conducted by service provider, with the aim to develop the baseline of this fishery to meet MSC requirements. • Manage deployments of observers on vessels participating in the FIP. • Data collection quantifying total target catch (weight/length), bait usage (species, quantity, how used (e.g. chumming), alive/dead), discards as well as catch and/or fishing gear interactions with by-catch (including sharks, sea turtles, marine mammals, and seabirds) that might hamper their survival, estimating or measuring size composition as practicable, disposition status (i.e., retained, discarded dead, released alive), the collection of biological samples for life history studies (e.g., gonads, otoliths, spines, scales). • Fishing operation information: location of catch by latitude and longitude; fishing effort information (e.g. number of crew and hooks deployed during trolling); fishing in association with floating objects (e.g. natural log or debris); date of each fishing operation, including, as appropriate, the start and stop times; general condition of released animals related to survival rates (i.e. dead/alive, wounded, etc.); different gear configuration utilized in the trip. • Observe and record the use of by-catch mitigation measures and other relevant information. • Observe and report environmental conditions (e.g., sea state, climate, and hydrologic parameters, etc.). 	<p>Appropriate qualifications/ experience in scientific fisheries observations</p>	<p>Scientific observer reports and an annual summary of the observer report.</p> <p>Observer debriefs after every trip.</p>



3.3 The appointed service provider must comply with the following:

- a) Be independent thus: are not crew members of the vessel being observed; are not employees of the owner or beneficial owner of the fishing vessel being observed; and do not have current financial or beneficial interests in the fisheries being observed.
- b) Demonstrate expertise, knowledge, and experience in identifying Atlantic Ocean species (both target and bycatch species) and fishing gear configurations.
- c) The capability of performing the tasks set forth in 3.2.1.
- d) The ability to collect biological samples.
- e) Have Certificate of Medical Fitness and the Basic Safety Training Certificate.
- f) Observers should be trained in accordance with the Indian Ocean Tuna Commission (IOTC) Regional Observer Scheme standards (or equivalent) and be in possession of IOTC observer numbers, as well as any additional training required on the identification and data collection protocols of ETP species.
- g) Observe and record the use of by-catch mitigation measures and other relevant information.
- h) Comply with applicable legal requirements.

4. Conditions

4.1 The service provider must provide detailed pricing schedule.

4.1.1 The service provider must quote set fees in South African Rand (Inclusive of VAT)

4.1.2 The service provider will be paid through the WWF-SA payments system upon satisfactory delivery of deliverables, progress reporting and invoicing. A payment schedule will be negotiated with the appointed service provider based on the proposal put forward.

4.2 Proposals must be accompanied by:

- a) Names and brief CV's of the service provider and/or team.
- b) Brief (2 page) motivation explaining why the team/individuals are best suited to undertake the work.
- c) Brief description of previous relevant work/projects undertaken with references.
- d) Confirmation of availability in accordance to specified time frame.
- e) Bank confirmation letter
- f) B-BBEE Certificate / B-BBEE Affidavit.
- g) Contact information (Physical address, e-mail, telephone)
- h) VAT number and VAT letter (if applicable)

4.3 The Curriculum Vitae of the staff who will be available for the duration of the work.

4.4 The evaluation of proposals will be carried out in two phases. The quotes will be assessed in terms of phase 1. compliance with the scope of work and the expertise (3.2) and then the qualifying quote will be assessed in terms of phase 2. price and BBBEE.

4.5 WWF-SA reserves the right to invite short listed suppliers/companies to present their proposals for final decision if required.

4.6 The successful service provider shall under no circumstances commence with the project work without first being issued, by WWF-SA, and signing an appointment letter and an order number.



5. Additional information required for proposals

- 5.1 A breakdown of the hourly tariff exclusive of value-added tax for services rendered. Expenditure incurred without the prior approval of the Project manager will not be reimbursed.
- 5.2 In so far as possible, a comprehensive budget, showing the charge out rates of all the staff to be involved in the project and including all other costs factors.
- 5.3 WWF-SA will not be held responsible for any costs incurred by the applicant in the preparation and submission of the proposals.
- 5.4 Please take note that WWF-SA is not bound to select any of the firms submitting proposals. WWF-SA reserves the right not to award any of the proposals and not to award the contract to the lowest proposal price as well as to renegotiate the proposal price of the preferred applicant.
- 5.5 Travelling costs and time spent or incurred between home and office of consultants and the WWF-SA head office will not be for the account of WWF-SA.

6. Reports and payment

- 6.1 Applicants are required to submit a project plan of action of all deliverables detailing the cost of the services. Prices quoted must be VAT Inclusive.
- 6.2 The price must remain firm for the duration of the contract.
- 6.3 The successful applicant will be paid monthly upon submission of acceptable monthly deliverables and progress reports as stated in section 3.2 above.
- 6.4 The Project Coordinator and the Service Provider will meet once a month for progress update meetings in Cape Town and where possible teleconference calls (Zoom) will be negotiated.

7. Contact person for enquiries

- 7.1 Interested persons or organisation can obtain further information from Mr Bokamoso Lebepe, e-mail blebepe@wwf.org.za

8. Deadline for proposal submission

- 8.1 The deadline for the submission of quotations is **27 November 2020**.
- 8.2 Quotations should be sent to Mr Bokamoso Lebepe, e-mail blebepe@wwf.org.za. Please quote the project name on the quotation/proposal.