



save our seas shark education centre

To connect the public to the ocean through experiential education programmes focused on sharks and local marine ecosystems, in order to nurture awareness, encourage environmentally responsible actions and develop a healthy respect for sharks.

JOB ADVERT: EDUCATOR

Closing date: Monday 6th September 2021

The Save Our Seas Foundation Shark Education Centre in Kalk Bay, South Africa is comprised of a small group of dedicated educators who deliver experiential and place-based programmes focused on marine science and conservation. The primary objective is to create experiences for learners that nurture awareness and appreciation for the local marine environment. The daily success of the centre is dependent upon the creative and cohesive energy of the team. In addition to specific objectives for each role, there are a number of shared responsibilities.

DUTIES

The primary role of the Educator is to co-teach the education programmes for the Shark Education Centre, and to work as an integral part of the Education team, reporting to the Education Centre Director or any person appointed by the CEO. In order to fulfil this role, the Educator will:

- Assist with group bookings and logistics before an educational activity.
- Work with the Education team to set up programme materials prior to an educational activity.
- Co-teach the Centre's programmes with the Education Co-ordinator.
- Work with Education team to engage groups through interpretation of aquarium and biofacts (i.e. sharks jaws, egg cases, etc.).
- Work with the Assistant Educator to facilitate visits or tours by members of the public.
- Teach holiday programmes and camps in coordination with the Assistant Educator.
- Engage with students at the rock pools by using experiential and enquiry-based learning techniques.
- Contribute to the entry of data for Monitoring, Evaluation and Learning.
- Manage the social media pages for the Shark Education Centre.
- Assist the Education team with strategic planning and development for Shark Education Centre programming.

SHARED DUTIES (with all staff)

- Liaise with vendors as necessary for supplies, resources and services.

- Interpret aquarium and displays for visitors.
- Answer the phone and fielding inquiries.
- Create the monthly programming schedule.
- Coordinate and record minutes of staff meetings.
- Update education programme and materials.
- Contribute data to annual report to the Foundation.
- Participate in annual peer review and goal setting.
- Minor building maintenance & upkeep.
- Aquarium maintenance and species collection.
- Recruit and manage volunteers or interns.
- Coordinate overnight guests at the centre.
- Coordinate of logistics (set-up and break down) for special events hosted at the centre.
- Attend staff meetings and events (both away and at the centre) as necessary.
- Assist with duties to welcome and guide visitors in the centre when open to the public or during special functions, especially when person in charge is busy, or on leave.

REQUIREMENTS

- South African citizenship.
- Fluency in English and another South African language.
- Previous experience in environmental/experiential education in either formal or informal learning environments.
- Passion for teaching and learning.
- Friendly, energetic, and welcoming nature.
- Strong written and verbal communication skills.
- Ability to work independently as well as collaborate and contribute as an integral part of a small team.
- Proficiency in Microsoft Office (Word, Excel, Power Point).
- Availability for some weekend work depending on programming needs

PREFERRED

- Fluency in Afrikaans or Xhosa.
- Degree/diploma in Education and/or Science.
- Working knowledge of marine habitats in the Western Cape.
- Working knowledge of South Africa's public education system.
- Willing to participate in water-based activities.
- Possession of valid driver's license.

Enquiries: Dr Clova Mabin at (021) 788 6694

Applications: Please send your CV, a letter of motivation, and contact details of three referees to clova@saveourseas.com by **4pm on Monday 6th September 2021**. Please **do not** send copies of ID, driver's license or qualifications with job application.